Master of Theology

In

Missiology

(By Taught Courses)

Programme Handbook

2019-2020

This degree programme is validated by

The University of Glasgow

A PARTNER INSTITUTION OF THE UNIVERSITY OF GLASGOW
Programme Title and Level

Subject Area: Theology and Religious Studies

Programme Title: Master of Theology in Missiology

Scottish Qualifications Quality Framework level: Level 11

Degree Regulations

(As formally approved by the University of Glasgow and published in the University Calendar).

RESOLUTION

The Masters degrees listed in §11 below are governed by Resolution No. 682 of the University Court, which at the time of publication was in draft form, with provision that:

1. The Masters degrees listed in §11 of the section entitled ‘Regulations’ may be awarded by the University of Glasgow at Edinburgh Theological Seminary.

2. The Senate may make Regulations which are subject to the approval of the University Court, governing the award of the Degrees - these are set out in the section entitled ‘Regulations’.

3. A Joint Board composed of representatives of Edinburgh Theological Seminary and the Senate of the University of Glasgow shall be appointed to oversee the administration of the Degrees.

4. It shall be competent for the University Court, on the recommendation of the Senate, to recognise as teachers of the University for the purpose of the Degrees, such lecturers and officers Edinburgh Theological Seminary having responsibility for courses qualifying for the Degree, as may be proposed for such recognition by the Joint Board.

5. The Senate may appoint as an Examiner for the Degrees, but not as an External Examiner, any teacher recognised in accordance with Section 4.

6. The External Examiner(s) for the Degrees shall be appointed by the University Court on the recommendation of the Joint Board and the Senate.

A student admitted onto a programme leading to the award must follow the instructions issued by Edinburgh Theological Seminary and be aware of the content of the Programme Document (often referred to as the Programme Handbook) which will contain further details on the Programme including, in some cases, further requirements associated with the award.
1. Admission

Before being admitted to study for an award to which these Regulations apply, a candidate must have obtained the Degree of Bachelor of Theology at Edinburgh Theological Seminary or an equivalent degree from a University or Cognate Institution recognised for this purpose by the Edinburgh Theological Seminary Senate with the approval of the Higher Degrees Committee of the College of Arts, hereinafter referred to as ‘the Higher Degrees Committee’; provided that the Seminary Senate may, with the approval of the Higher Degrees Committee, admit a candidate with such other qualifications as it may approve for this purpose.

Alternatively, a candidate may be admitted provided they can satisfy the Edinburgh Theological Seminary Senate and the Higher Degrees Committee of their fitness to undertake advanced study.

2. Duration of Study

The minimum period of study for the award of a Masters degree is one academic year (12 months) of full-time study or two academic years of part-time study. The maximum period within which all candidates must complete the programme is five years from the date of initial registration.

3. Programme Components

3.1 In order to qualify for an award, a candidate must complete minimum credits as follows:¹

(i) For the award of a Masters degree: 180 credits, which includes both taught courses and a 60 credit (or more) dissertation or other substantial independent work.

(ii) For the award of a Postgraduate Diploma: 120 credits of taught courses.

(iii) For the award of a Postgraduate Certificate: 60 credits of taught courses.

3.2 The taught courses will normally be undertaken during the academic session (September – June) and will comprise a research and study skills course (15 credits), three courses from the chosen field/s of study (35 credits each). Part-time students will be expected to complete one course per semester. The syllabus for each of the taught courses will be as stated in the Programme Document, and will proceed on a guided reading basis.

3.3 On the satisfactory completion of the taught courses, the student will write a 15,000 word dissertation (60 credits) on a topic of their own choice, approved by the Course Director, from within the area of one of the courses, under the guidance of a supervisor. Full-time students will be expected to submit this dissertation by 15 September of the year after the commencement of study. Part-time students will submit up to five years from enrolment.

4. Supervision

The Seminary Senate shall nominate to the Higher Degrees Committee a supervisor for each candidate. The supervisor shall be a member of the Seminary staff recognised as a teacher of the University; and he/she shall submit a written report to the Seminary Senate at least once a semester on the progress of the candidate.

¹ In compliance with the Scottish Credit and Qualification Framework a minimum component of the total credit must be gained from Masters level courses (Level M/SCQF Level 11) as follows: 150 credits for a Masters Degree, 90 credits for a Postgraduate Diploma, 40 credits for a Postgraduate Certificate.
5. Minimum Requirement for the Award of Credits

Credits for courses contributing to a candidate’s curriculum shall be awarded subject to the fulfilment of required conditions. The minimum requirements for the award of credits are set out in the Code of Assessment at §16.40 – §16.44 of the chapter University Fees and General Information for Students in the University Calendar.

6. Assessment

6.1 Regulations for assessment are, insofar as not modified by these regulations, governed by the Code of Assessment which is contained in the University Fees and General Information for Students chapter of the Calendar.

6.2 The Internal Examiners for the Degree shall normally be such members of Edinburgh Theological Seminary staff, recognised as teachers of the University, as are nominated by the Seminary Senate and approved by the Higher Degrees Committee.

6.3 The External Examiners for the Degree shall be one of the Seminary’s External Examiners for the degree of BTh appointed by the University Court.

The Examiners shall conduct such oral and written examinations as stated in the Programme Document. A candidate may be required to present himself or herself for an oral or other examination.

6.4 In addition to being submitted to the external examiner, each dissertation shall be double-marked internally. In the case of a dissertation not approved for the Degree of Master of Theology, the Higher Degrees Committee, on the recommendation of the examiners, may permit resubmission of the thesis in a revised form under such conditions as may be prescribed in each case.

7. Progress

A candidate will be permitted to progress to preparation of the dissertation only if he or she has obtained an average\(^2\) aggregation score of 12 (equivalent to C3) or above in the taught courses described in Regulation 3 with all credits at Grade D3 or better. The Programme Document may specify a course or courses in respect of which a specific grade is a minimum requirement of progression. Exceptionally, a candidate may be permitted to progress to the dissertation or other substantial independent work where it is judged that the candidate’s performance offers a reasonable prospect of that candidate’s reaching the standard required for the award of the Masters degree following reassessment.

8. Reassessment of the Dissertation

Reassessment of the dissertation or other substantial independent work will be permitted on one occasion only, under such conditions as the Examiners may prescribe in each particular case. Normally, resubmission should be no later than 3 months after the date of the meeting of the Board of Examiners. There is no automatic entitlement to repeat any previous practical work associated with the dissertation or substantial independent work or to undertake further practical work.

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\(^2\) The grade point average is determined with reference to the schedule of grades and grade points contained in Schedule A and Schedule B of the University’s Code of Assessment. The grade point average is calculated by taking the product of each course’s weight and the candidate’s grade points and dividing the sum of these products by the sum of the courses’ weights. The weights shall correspond to the courses’ credit ratings unless specified otherwise in the relevant programme documentation. The grade point average is expressed to one decimal place (§16.34(a) of the Code of Assessment). In determining whether a candidate has satisfied requirements in relation to progress and award, no further rounding is permitted. For example, a grade point average of 11.9 would not satisfy a requirement for a grade point average of 12.
9. Requirements for the award of a Masters degree and rules for award of distinction and merit

9.1 A candidate will be eligible for the award of the degree on obtaining a grade point average of 12 (equivalent to C3) or above in the taught courses described in Regulation 3, with all credits at grade D3 or better, and obtaining a grade D or better in the dissertation or other substantial independent work.

9.2 A candidate will be eligible for the award of Merit on achieving at the first attempt:
   a) a grade point average of 15 (equivalent to B3) or above in the 180 or more credits completed on the programme, and
   b) a grade point average of at least 14 (equivalent to C1) in the taught courses, and
   c) a grade of at least C1 in the dissertation or other substantial independent work.

9.3 Where a candidate has satisfied the requirements set out at §9.2 (b) and (c), and their grade point average for the 180 or more credits completed on the programme at the first attempt falls within the range 14.1 and 14.9 the Board of Examiners shall have discretion to make the award with Merit.

9.4 A candidate will be eligible for the award of Distinction on achieving at the first attempt:
   a) a grade point average of 18 (equivalent to A5) or above in the 180 or more credits completed on the programme, and
   b) a grade point average of at least 17 (equivalent to B1) in the taught courses, and
   c) a grade of at least B1 in the dissertation or other substantial independent work.

9.5 Where a candidate has satisfied the requirements set out at §9.4 (b) and (c), and their grade point average for the 180 or more credits completed on the programme at the first attempt falls within the range 17.1 and 17.9 the Board of Examiners shall have discretion to make the award with Distinction.

10. Requirements for the award of a Postgraduate Diploma or Postgraduate Certificate and rules for award of distinction and merit

10.1 The requirement for the award of a Postgraduate Diploma is an average aggregation score of 93 (equivalent to D3) in 120 credits, with not less than 80 of these credits at Grade D or above.

10.2 The requirement for the award of a Postgraduate Certificate is an average aggregation score of 9 (equivalent to D3) in 60 credits, with not less than 40 of these credits at Grade D or above.

10.3 These awards may be granted with Merit or Distinction according to the criteria specified in §9.2 and §9.3 above.

11. Degrees to which these Regulations Apply

The following degrees are governed by the above regulations:

- Master of Theology (MTh) Missiology

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3 The grade point average is determined with reference to the schedule of grades and grade points contained in Schedule A and Schedule B of the University’s Code of Assessment. The grade point average is calculated by taking the product of each course’s weight and the candidate’s grade points and dividing the sum of these products by the sum of the courses’ weights. The weights shall correspond to the courses’ credit ratings unless specified otherwise in the relevant programme documentation. The grade point average is expressed to one decimal place ($16.34(a)$ of the Code of Assessment). In determining whether a candidate has satisfied requirements in relation to progress and award, no further rounding is permitted. For example, a grade point average of 11.9 would not satisfy a requirement for a grade point average of 12.
Programme Specification

1. Introduction

In the Mission Statement of Edinburgh Theological Seminary the following objective is indicated:

1.1 to promote rigorous and reverent Christian scholarship, matching the academic standards of the ancient Scottish universities;

The MTh in Missiology provides a bridge between the worlds of undergraduate work and pure research, and also an introduction to the study of Missiology for those without formal academic qualifications in the area but who wish to proceed to research.

2. Application

2.1 Application Forms for the MTh can be obtained from the Seminary Secretary (offices@ets.ac.uk). Alternatively, they can be downloaded from the Seminary web-site (www.ets.ac.uk).

2.2 Application Forms should be returned to the Seminary Secretary. The application form may be submitted at any time of year and should preferably reach the Seminary Secretary at least two months prior to the proposed date of commencing studies at the Seminary. **Applicants who require a visa are advised to submit an Application Form at least three months before the proposed date of commencing studies.** Applicants will normally be interviewed by the Seminary Senate, who will then make a decision on the application. If necessary, because of distance or the candidate’s inability to meet travel costs, a skype/telephone call will be made by the Director of Postgraduate Studies and proposed Supervisor before the Senate decision is made.

3. Entry Qualifications

3.1 Applicants for admission will normally be expected to hold a good honours degree in History or Theology/Divinity of a recognized university or college/seminary or the Bachelor of Theology degree of Edinburgh Theological Seminary at distinction or merit level.

3.2 In exceptional circumstances, applicants without this qualification may be admitted subject to having an alternative qualification, at an approved level of achievement, appropriate to their proposed field of study, and subject to any conditions laid down by the Seminary Senate with the agreement of the Higher Degrees Committee of the University of Glasgow.

4. English Language Qualification

Applicants whose first language is not English will normally be required to provide documentary evidence of an IELTS score of 6.5 or its equivalent. This should be seen as a minimum standard; an IELTS score of 7.0 is a much more secure basis for the research and writing necessary for postgraduate work.
5. Registration

5.1 All postgraduate students must register annually. New students must register in person. Continuing students may register by post.

5.2 All students must register in one of the following categories:
   (a) as a **full-time student**, pursuing full-time study within Edinburgh Theological Seminary.
   (b) as a **part-time student**, pursuing research off-campus, but in regular contact with his/her supervisor and attending research seminars as required.
   (c) The minimum period of study for the award of a Master of Theology degree is 12 calendar months for a full time course, and 24 calendar months for a part time course. The normal maximum period for full-time study is 24 calendar months of registered study, and 48 months for part-time study. Requests for extensions must be made in writing to the Director of Postgraduate Studies and are granted by the Senate with the approval of the Joint Board. The maximum period within which all students must complete the programme is five years from the date of initial registration.

6. Programme Aims

On completion of studies each student on the MTh programme would be expected to have:

6.1 developed an overall knowledge, at an advanced level, of missiological issues within a biblical, theological and historical framework;
6.2 developed familiarity with contemporary understandings of missiological studies in recent scholarship;
6.3 specialised knowledge of an area of Missiology with respect to Bible, Theology and Mission; History and Mission; Current Issues in Mission; and Mission into the Twenty-first Century, chosen under the guidance of a supervisor;
6.4 demonstrated sophisticated critical thinking through engagement with primary and secondary sources.
6.5 demonstrated evidence of wide and independent reading.

7. Learning Objectives

On completion of studies each student on the MTh programme would be expected to have

7.1 developed advanced skills in study, research, and original, independent thought in engagement with primary and secondary sources;
7.2 developed skills in extended research and argumentation by means of a substantial dissertation, showing originality of thought and mastery of bibliographical resources and relevant online data;
7.3 developed a range of generic and transferable skills, such as good communication skills, analytic ability, logical argument, summarizing skills, problem solving skills, and the ability to work well with others;
7.4 to have laid the academic foundations for pursuing research at PhD level should students so desire.

8. Mode of Study and Programme Length

The course is a blend of attendance at lectures (where appropriate), attendance at seminars, and directed reading, and contact time with supervisors.
9. The Curriculum and Its Component Parts

9.1 The taught courses will normally be undertaken during the academic session (September – June) and will comprise a research and study skills course (15 credits), one core course in Bible, Theology and Mission (35 credits), and two elective courses (35 credits each). Part-time students will be expected to complete one course per semester. The syllabus for each of the taught courses will be as stated in Appendix 1, and will proceed on a guided reading basis with one-to-one supervision. All students, full-time or part-time are taught at Edinburgh Theological Seminary. Distance Learning technologies will be employed where required to provide teaching and supervision, and to facilitate postgraduate seminars. These technologies are those already utilised within the B.Th which has been validated, with the inclusion of distance learning options, by the University of Glasgow.

9.2 The directed reading part of the syllabus for each course will be designed by the supervisor in consultation with the student and will involve three in-depth studies of areas within the field of study. As well as appropriate lectures and seminars, the module will proceed on a ‘guided study’ basis, in which students will have at least four meetings per module with their supervisor.

9.3 In the first semester of a full-time programme, students will normally take a study-skills module (which will introduce them to the world of post-graduate study in the relevant areas) plus the first of their main modules. The other two taught modules will be taken in the second semester. The syllabus for each of the modules is given in Appendix 2.

9.4 At the completion of the taught modules, the student will then write a 15,000 word dissertation, on a topic of the student’s own choice from within the area of one of the main modules, under the guidance of the supervisor. Full-time students will be expected to submit this dissertation after 12 months from the commencement of his study. Part-time students will submit up to four years from enrolment.

9.5 Full-time students will be expected to attend the programme of post-graduate seminars to be organized each semester. Part-time students will be expected to attend seminars where relevant to the subject of their own work at the time. Seminars will normally be arranged on a monthly basis, depending on the availability of visiting scholars, but also each candidate will be expected to lead one seminar in the course of his or her study.

10. Details of Texts and Prescribed Reading

See Appendix 2.

11. Methods of Assessment

The three main modules will be assessed by means of three 3,000 word essays per module (3 x 3,000 words per module). In addition each candidate will be required to submit a dissertation, written in English, and not exceeding 15,000 words. The title of the dissertation must be approved by the Course Director. The written work for the degree, in addition to internal assessment by the relevant departments within the Seminary, will be assessed by the relevant Seminary External Examiner in Church History or Theology, both whom are appointed by the University of Glasgow on the recommendation of the Seminary Senate.
12. Assessment Weightings

Each main module shall be weighted at 35 credits and the dissertation at 60 credits. The Research and Study Skills Course is weighted at 15 credits.

13. Plagiarism

13.1 The University’s statement of policy on plagiarism is contained in the University Calendar and is reproduced in part below:

The University’s degrees and other academic awards are given in recognition of a student’s personal achievement. All work submitted by students for assessment is accepted on the understanding that it is the student’s own effort.

Plagiarism is defined as the submission or presentation of work, in any form, which is not one’s own, without acknowledgement of the sources. Plagiarism includes inappropriate collaboration with others. Special cases of plagiarism can arise from a student using their own previous work (termed auto-plagiarism or self-plagiarism). Self-plagiarism includes using work that has already been submitted for assessment at this University or for any other academic award.

The incorporation of material without formal and proper acknowledgement (even with no deliberate intent to cheat) can constitute plagiarism. Work may be considered to be plagiarised if it consists of:

- a direct quotation;
- a close paraphrase;
- an unacknowledged summary of a source;
- direct copying or transcription.

With regard to essays, reports and dissertations, the rule is: if information or ideas are obtained from any source, that source must be acknowledged according to the appropriate convention in that discipline; and any direct quotation must be placed in quotation marks and the source cited immediately. Any failure to acknowledge adequately or to cite properly other sources in submitted work is plagiarism. Under examination conditions, material learnt by rote or close paraphrase will be expected to follow the usual rules of reference citation otherwise it will be considered as plagiarism. Schools should provide guidance on other appropriate use of references in examination conditions.

Plagiarism is considered to be an act of fraudulence and an offence against the University Code of Student Conduct. Alleged plagiarism, at whatever stage of a student’s studies, whether before or after graduation, will be investigated and dealt with appropriately by the University.

In other words, plagiarism is the act of passing another person’s work off as your own. As such it is an act of academic theft, fraudulence and dishonesty, and a grave breach of the Codes of Discipline of both Edinburgh Theological Seminary and the University of Glasgow. Even where there is no deliberate intention to cheat, the incorporation of work which is not one’s own can constitute plagiarism. Students are especially warned not to use without due acknowledgement material downloaded from the Internet.

The rule is: If information or ideas are obtained from any source, that source must be acknowledged. Any direct quotation must be placed in quotation marks, and the source cited immediately, in an appropriate
footnote. Paraphrase of material taken from another source must also be acknowledged in an appropriate footnote.

Work may be considered to be plagiarised if it consists of:
• A direct quotation without acknowledgement
• A close paraphrase without acknowledgement
• An unacknowledged summary of a source
• A direct copying or transcription.

Plagiarism may also include inappropriate collaboration with others: for example, two students colluding to submit what is essentially the same piece of work, more or less disguised. It also includes using previous work of your own, already submitted for assessment on another Seminary course or at another college or university.

Plagiarism may also involve ‘contract cheating’. The National Union of Students has helpfully drawn attention to this matter. [https://www.nus.org.uk/en/advice/your-study/buying-essays-online-is-not-the-answer/](https://www.nus.org.uk/en/advice/your-study/buying-essays-online-is-not-the-answer/)

**Contract cheating** describes the practice of buying custom-made academic work (contracting out work to cheat) and submitting it as one's own, whether online or directly from a fellow student.

‘Essay mills’ refer to the websites which enable this practice. This area of plagiarism can apply to most forms of academic work, essays as well as dissertations. Essay mill websites are also known to be unscrupulous in their dealings with students. They have been known to effectively blackmail students once they have paid, threatening to report them to their institutions.

Essay mills target particular groups of students, and use students’ pre-existing concerns or vulnerabilities to make money. International students are particularly targeted, but it far from being just an international student issue. However, websites play on concerns that students' English is not good enough, or that they will be caught out by unfamiliar referencing systems.

Obviously, the consequences of such academic misconduct carry severe academic penalties. In some cases, it can result in students being expelled from the Seminary.

The Seminary reserves the right to use plagiarism detection systems (URKUND) for all assignment submissions. At the point of submission students are asked to sign declarations stating that all work is original and plagiarism-free. This is a reminder of the importance of honesty and the potential consequences of cheating.

The Seminary will make a graduated response to plagiarism, depending on the gravity in particular instances. Possible penalties include rescinding the result of an examination, deducting marks, suspension and exclusion from the course or programme.

In the case of candidates for the Christian ministry, the Senate reserves the right to inform the appropriate ecclesiastical authorities.

**13.2 Any allegation of plagiarism will be dealt with in accordance with the Code of Discipline of the University of Glasgow. For further details, see the section on plagiarism in the Seminary’s Postgraduate Student Handbook.**
14. Library Resources

The course modules, being delivered by means of guided reading, together with lectures as appropriate, require adequate resources, that is, access to secondary and primary sources. The Seminary has a comprehensive Library, well-resourced in the area of Missiology and particularly strong in Reformed and Puritan literature, but also well stocked with representative modern works from various theological traditions. Books directly relevant to the various courses are easily accessible in the Class Libraries and are reserved for the exclusive use of students. Study space is available to students within the Seminary premises.

Under the terms of the Churches (Scotland) Act (1905) students of Edinburgh Theological Seminary also have statutory access to and borrowing rights at the New College Library of the University of Edinburgh. It contains around a quarter of a million items and a large and rich manuscript collection.

In addition, the National Library of Scotland nearby and the Scottish Record Office are both available to Edinburgh Theological Seminary students, the latter having extensive holdings of primary source material, as do also the National Library and New College Library.

15. Computing Resources

All ETS computers are linked to a Metropolitan Area Network through Edinburgh University, giving students access to rich research resources.

All students have their own e-mail addresses and open, high-speed access to the World Wide Web. The Network also provides students with access to several collections such as Christian Classics, Puritan Bookshelf, Reformation Bookshelf, the John Calvin Collection and various Electronic Theological Journals.

16. Management of the Programme

The management of the programme is a responsibility of the Seminary’s Director of Postgraduate Studies, who reports to the Seminary Principal, and who is also a member Graduate School Board of the College of Arts of the University of Glasgow’s Faculty of Arts.

17 Management Arrangements

21.1 There is a Board of Studies for the degree which consists of the Director of Postgraduate Studies, the Programme Leader, one other member of the Seminary Senate, a student representative from the course, and a representative of the University’s Department of Theology and Religious Studies. This committee has responsibility for the overall delivery of the programme and all administrative matters. The Board of Studies meets regularly at least twice a year. The Convener is the Director of Postgraduate Studies.

21.2 The Programme Leader is Dr Alistair Wilson. The Programme Leader is responsible for delivery of the various component modules within the programme.
Appendix 1: Syllabus

Taught MTh in Missiology

I. STUDY SKILLS AND RESEARCH COURSE
   1. General Introduction to MTh Course and to the Requisite Skills.
   3. Information Technology and Missiology.
   4. Research and Missiology
   5. Libraries and Archives
      a. New College Library
      b. The National Library of Scotland
      c. The Scottish Record Office
      d. Regional Archives
      e. Denominational Archives
   6. Critical Writing

II. BIBLE, THEOLOGY AND MISSION
   1. Definitions: What is ‘mission’? What is ‘missiology’? What is the ‘Missio Dei’?
   2. Bible and Mission
      A ‘missional hermeneutic’?
      Key biblical texts
         Torah
         Prophets
         Writings
         Gospels
         Paul
         Hebrews and general letters
         Revelation
   3. Theology and Mission
      Election, promise and covenant and Mission
      Israel and the Nations
      Kingdom of God and Mission
      Discipleship and Mission
      The Holy Spirit and Mission
      Eschatology and Mission
      Worship and Mission
   4. Characteristics of a Distinctively Reformed Missiology

III. History and Mission
   1. Principles of historiography. Whose perspective? What is ‘History of Missions’?
   2. Important ‘histories of mission’
      Latourette
      Neill
      Irwin and Sunquist
   3. Key historical periods
Early Christianity
Middle Ages
Reformation
Rise of modern missions
Twentieth Century

4. Key organisations and events
   Missionary societies
   Edinburgh Missionary Conference 1910
   Commission on World Mission and Evangelism (CWME)
   Lausanne Movement
   Langham Trust

5. Key figures in missiology
   William Carey
   Alexander Duff
   Gustav Warnke
   Roland Allen
   John A. Mackay
   David Bosch
   Donald McGavran
   Lesslie Newbigin
   J. H. Bavinck
   Harvie Conn
   Paul Hiebert
   Kwame Bediako
   Samuel Escobar
   Vinoth Ramachandra
   Andrew Walls
   Chris Wright
   Kirsteen Kim
   Stefan Paas

IV. Current Issues in Mission
1. World Christianity
2. Globalisation
3. Urban mission and Church Planting
   Mission in the Western world
4. Contextualisation
   Classifications of contextualisation
   ‘Insider movements’
5. World Religions
   Theology of religion
   Forms of engagement with non-Christian religions
   Islam
6. ‘Integral mission’
7. Pentecostalism
8. Migration and refugees

V. Mission into the Twenty-first Century
1. Mission Strategy
2. Training for Mission
   Theological Education and Mission
3. Biblical literacy and Scripture Engagement
4. Preaching & Communication in a Digital Age
   Homiletics and communication
   Imagination in the life of faith.
5. Discipleship in a Digital Age
   Digital Resources
6. Member Care
7. Business as Mission
Appendix 2: Bibliography

Taught MTh in Missiology

General Bibliography


I. BIBLE, THEOLOGY AND MISSION
Definitions: Core Bibliography

Bible and Mission: Core Bibliography

Theology and Mission: Core Bibliography

Reformed Missiology: Core Bibliography

Bible, Theology and Mission: Indicative Bibliography
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II. HISTORY AND MISSION

Principles of Historiography: Core Bibliography


Important ‘Histories of Mission’: Core Bibliography


Key Historical Periods: Core Bibliography


Key Organisations and Events: Core Bibliography


Key Figures in Missiology: Core Bibliography
Anderson, Gerald H.  

Various  
Writings of selected figures, agreed with essay supervisor.

**History and Mission: Indicative Bibliography**

Stanley, Brian.  

Terry, John Mark and Robert L. Gallagher.  

Sunquist, Scott W. and Amos Yong (eds).  

Visser, Paul J.  

Walls, Andrew F.  

**III. CURRENT ISSUES IN MISSION**

**World Christianity: Core Bibliography**

Greenman, Jeffrey P. and Gene L. Green.  

Sanneh, Lamin and Michael J. McClymond.  

Walls, Andrew F.  

**Globalisation: Core Bibliography**

Myers, Bryant L.  

**Urban Mission and Church Planting: Core Bibliography**

Conn, Harvie M., et al  

Paas, Stefan.  
*Church Planting in the Secular West*. GOCS; Grand Rapids, MI: Eerdmans, 2016.

**Contextualisation: Core Bibliography**

Bevans, Stephen B.  

Moreau, A, Scott.  

**World Religions: Core Bibliography**

D’Costa, Gavin, Paul Knitter And Daniel Strange  

Glaser, Ida,


**Indicative Bibliography**


**IV. MISSION INTO THE TWENTY-FIRST CENTURY**

**Mission Strategy: Core Bibliography**


**Training for Mission: Core Bibliography**


**Biblical Literacy and Scriptural Engagement: Core Bibliography**


N/A *Let the Bible Live.* [CODEC: https://www.dur.ac.uk/resources/codc/Let_the_Bible_Live___final___David_Wood.pdf. Accessed 31/01/2018]

**Preaching and Communication in a Digital Age: Core Bibliography**

Discipleship in a Digital Age: Core Bibliography
Moon, W. Jay.  

Member Care: Core Bibliography
O'Donnell, Kelly.  

O'Donnell, Kelly and Michèle L. O'Donnell.  

Indicative Bibliography
Bruce, Kate  

Corbett, Steve and Brian Fikkert.  
*When Helping Hurts: How to Alleviate Poverty Without Hurting the Poor ... and Yourself.* Chicago, IL: Moody, 2012 [2009].

Hay, Rob, *et al.*  

Pocock, Michael, Gailyn van Rheenen, and Douglas McConnell.  
Appendix 3: Citation Guide

Students are expected to conform consistently and rigorously to one of the accepted systems of academic documentation. For the assistance of students, the reference system recommended for history and the arts in the *Chicago Manual of Style Citation Guide* (https://www.chicagomanualofstyle.org/tools_citationguide/citation-guide-1.html) is given below.

**Bibliography**

A bibliography listing *all* books and periodicals actually cited should be given at the end of the document. Entries in should be in alphabetical order according to authors’ surnames, in the following sequence: *Author, Full Title as per title page (in Italics), Editor (if any), Translator (if any), number of volumes (if a multi-volume publication), edition, series, city of publication, date of publication.*

- Whenever possible, the author’s/editor’s first name (not just an initial) should be provided
- Initials, if used, should be followed by a full-stop
- A space should always be left between initials
- If you cite more than one book by the same author, list them in order of dates of publication (beginning with the earliest)
- Do not quote ISBN numbers
- Abbreviations should be used sparingly, but ‘ed.’ (for both ‘editor’ and ‘edited by’) is standard, while ‘trans.’ (for ‘translated by’), ‘rev.’ (‘revised’) and ‘enl.’ (‘enlarged’) are all acceptable
- Abbreviations for Journal Titles (*SJT, WThJ, JBL*) are standard in Footnotes, but the Bibliography must give the titles in full. Titles of journals (and books) are always in italics.
- Do not use ‘p.’ for page references. Use numerals only. If the citation covers multiple pages, do not use ‘pp. or ‘ff.’ Insert the precise numerals covering the whole range of pages, e.g., 37-49

**Bibliography: examples**


**Article in edited volume**


**Subsequent editions**


Authors of Introductions and Forewords not written by the Author of the Book

A Chapter within a Titled Volume in a Multivolume Edited Work

**Bibliography: journal articles**

Journal articles should be listed in the Bibliography in the following order: the author’s name, the title of the article (within double inverted commas), the title of the journal (italics), the volume number followed by the year (in brackets), and the precise pages covered by the article (do not use “pp.” or “ff.”. Insert the precise numerals).


**Bibliography: citations from encyclopaedia articles**

Do not include these in the Bibliography. Instead, cite the article in the running text as follows: “In his article on Chalmers in the eleventh edition of the *Encyclopaedia Britannica* Karl Marx noted that …”

**Bibliography: citations from newspaper articles**

Do not include these in the Bibliography, but incorporate the reference in the running text, e.g.: “In an article on precentors (*Daily Telegraph*, August 11, 2009) Bernard Levin declared …”

**Bibliography: citations from the Internet**

Internet publication with a print counterpart

Internet publication without a print counterpart

**Footnotes**

The sources of all quotations must be acknowledged in footnotes. However, in view of the fact that full bibliographical information is given in the appended Bibliography, the information given in footnotes may be reduced to the essentials (what is needed to verify the source): Author, Title, [Volume], Page.
In footnotes (where there is no alphabetical order) the Christian name is cited first. The text in footnotes must be in double spacing.

**Footnotes: examples**

Robert Flint, *Theism*, 61

Footnotes: examples of footnotes referring to journal articles (when full details are given in the appended Bibliography)
Claudia Setzer, “Excellent Women: Female Witnesses to the Resurrection”, 259.

Footnote citing an Internet publication:

Footnotes when no Bibliography is appended
Where no Bibliography is appended (for example in an article intended for publication in a journal) full bibliographical information must be included in the footnotes themselves.

In general, such footnotes follow the order: *Author (Christian name first), full title (in italics) followed by brackets containing full publishing information.*
The sequence of publishing information (within the brackets) should be as follows: *editor (if any), translator (if any), number of volumes (if a multi-volume work), edition (if not the first), series, city of publication, publisher, date.*
The brackets should normally be followed by a comma; and this should be followed by the volume number (if the work contains more than one volume) and page number from which the quotation is taken.

**Note:** once full bibliographical and publishing information is given in the first footnote referring to a particular book or article, subsequent references can be limited to the essentials (author, title, vol., page).

**Footnotes: examples with full bibliographical information**

**Symposia**
Appendix 4: Code of Procedure for Appeals

(as published in the University of Glasgow Calendar)

1. Preamble

1.1 The Senate of the University of Glasgow is charged by the Universities (Scotland) Act with a duty to superintend the teaching of the University. This is understood to include examining.

1.2 The Senate of the University of Glasgow has agreed with the Principal of Edinburgh Theological Seminary (hereinafter referred to as ‘the Seminary’) that a procedure be established to dispose of appeals by students pursuing courses at the Seminary which lead to an award of the University of Glasgow. The validity of this procedure has been accepted by the Senate of the University and by the Senate of Edinburgh Theological Seminary.

1.3 The procedure is set out below.

2. Composition of Joint Appeals Committee

2.1 A Joint Appeals Committee (hereinafter referred to as the Committee) will be established by the Joint Board of the University of Glasgow and Edinburgh Theological Seminary and confirmed in existence by the Senate of the University and the Principal of Edinburgh Theological Seminary, who shall act with the agreement of the Senate of Edinburgh Theological Seminary. It shall be the duty of the Joint Board thereafter to annually nominate members of the Committee.

2.2 Full powers for deciding appeals are vested in the Committee.

2.3 The Convener of the Joint Appeals Committee shall be the Head of the College of Arts or his/her nominee who shall be a senior member of the University.

2.4 The Committee shall consist of members of the University of Glasgow and of Edinburgh Theological Seminary Board as follows:

**University of Glasgow:**
The Head of the College of Arts; the Head of Theology & Religious Studies; two other members of the College of Arts as nominated by the Joint Board;

**Edinburgh Theological Seminary:**
Four members of the Seminary Board as nominated by the Joint Board. Exceptionally, the Committee shall have powers to co-opt one member of the Senate of the University of Glasgow and one member of the Seminary Board in order to obtain a quorum at short notice.

2.5 No member of the Board of Examiners shall be a member of the Committee. No member of the Senate Appeals Committee or of the University Court shall be entitled to serve on the Committee.

2.6 The quorum of the Committee shall be 3 and shall comprise at least one representative from each institution.

3. Jurisdiction
The jurisdiction of the Committee shall comprise all academic decisions affecting students, including Examination Board decisions and student progress, but not proceedings under the Code of Discipline.

4. Grounds for Appeal

4.1 Assessment

Appeals will not be entertained against marks or decisions of examiners, or other matters of academic judgement, but only on grounds of unfair procedure, medical evidence or adverse personal circumstances, namely:

(a) that there is new information that for good and proper reason was not available to the Board of Examiners at the time when it reached its decision on a particular student;

(b) that the conduct of an assessment was not in accordance with the approved regulations for the course;

(c) that the candidate was given misleading written information concerning the nature of an assessment and its requirements;

(d) that there was a failure to take account of medical or other adverse personal circumstances;

(e) that there are relevant medical or other adverse personal circumstances which for good reason had not previously been presented.

4.2 Progress

An appellant who wishes to appeal on grounds of medical or other adverse personal circumstances against the application of published progress regulations, should obtain a medical report or a report on the other adverse circumstances and should submit it to the Convener of the Joint Appeals Committee with the note of appeal.

5. Lodging of an Appeal

5.1 An appeal by a student will not be entertained once that student has graduated; he or she is deemed to have accepted, by graduating, the recommendation of the Board of Examiners.

5.2 A student who wishes to appeal must do so in writing to the Clerk to the Joint Board within fourteen days following the intimation or publication of the decision appealed against. This period will not be extended unless the student satisfies the Joint Appeals Committee that the appeal could not have been lodged in time.

5.3 The note of appeal must include:

(a) the name, address and telephone number of the appellant;

(b) all the grounds on which the student considers that the decision should be changed (no other grounds will be admissible in the disposal of the appeal);

(c) the remedy, or remedies, which the student seeks;
(d) whether the student wishes to make oral representation at any hearing which may be held;

(e) whether the student intends to be assisted or represented by any person and, if so, the name and occupation of that person.

5.4 An appellant who wishes to appeal on grounds of medical or other adverse personal circumstances shall provide a medical report from his/her General Practitioner, or Hospital Consultant. The medical report shall detail the severity, duration and possible impact of the medical condition on the student’s academic performance. Where the student wishes to appeal on the grounds of adverse personal circumstances, a written statement by an independent witness must be provided. The report shall detail the severity, duration and possible impact of the circumstances. Such reports must be obtained promptly and submitted with the note of appeal, and certainly no later than the date of the hearing.

6. Preliminary Disposal

Upon receipt of a written appeal the Convener, after consultation with two other members of the Joint Appeals Committee of whom one shall be from the Seminary, may make a preliminary disposal which may result in:

(a) dismissal of the appeal because the appeal is out of time, or provides no competent grounds for appeal;

(b) referral of the appeal to a full meeting of the Joint Appeals Committee whereupon the Convener may take such other interim actions as he or she deems appropriate;

(c) referral of the appeal directly to the Board of Examiners for reconsideration where it is clear that the Board was unaware of the medical or personal circumstances described in the letter of appeal.

7. Consideration of an Appeal by the Joint Appeals Committee

7.1 The Committee will meet within twenty days after receipt of an adequate note of appeal, or as soon as possible thereafter.

7.2 The appellant shall be offered a hearing by the Committee if he or she so requests; otherwise there will not be a hearing unless the Convener decides that a hearing is desirable in the circumstances. At the hearing the appellant may be accompanied by or represented by another person. The Committee may hear this person instead of, or as well as, the appellant.

7.3 When there is to be a hearing the Clerk to the Joint Board shall:

(a) inform the appellant in writing of the date, time and place thereof;

(b) request the appellant to name his/her representative (if appropriate) and to name any person(s) from whom he or she wishes the Committee to take evidence. The Clerk shall communicate the names of these persons to the Chairperson of the Board of Examiners. The Clerk will also inform all such persons of the arrangements for the hearing and invite their attendance.
7.4 Where the appeal is against a decision of the Board of Examiners, the Clerk shall, on the instructions of the Convener, indicate to the Chairperson of that Board the nature of the appeal and offer the Board an opportunity to present evidence. Where this is to be done the appellant will be informed of the names of any persons appearing to present evidence.

7.5 The Committee may dispose of the case notwithstanding the failure of any person(s) concerned to appear.

7.6 The Clerk shall, on the instructions of the Convener, ask the appropriate persons (e.g. the Chairperson of the Board of Examiners) for a statement of the grounds on which the decision appealed against was reached. It also should be made clear what evidence was available to the Board of Examiners in reaching its decision. If the Chairperson of the Board wishes any part of his or her submission to be regarded as confidential, then this should be submitted separately.

7.7 The Clerk shall place before the Committee all reports relevant to the appeal. If there is a hearing, copies will be made available to the appellant unless any report is certified by the Convener as being confidential. The Committee may found its decisions upon a confidential report only if the substance thereof has been explored with the appellant, if present.

8. Procedure for the Hearing

8.1 The normal procedure at a hearing will be described in the paragraphs which follow, but the Committee may adapt the procedure if it considers that an alternative arrangement would be more fitting in the circumstances.

8.2 The Committee shall examine the appellant and invite him or her to make an opening statement, or to have a statement made on his or her behalf. Thereafter the Committee shall:

   (a) proceed to examine any person(s) called by the appellant and any person(s) who, in the view of the Convener, might contribute to the consideration of the appeal, and shall afford the appellant or his or her representative the opportunity to question, through the Committee, those persons;

   (b) consider all relevant reports and information;

   (c) afford the appellant an opportunity to make a final statement, or to have one made on his or her behalf.

8.3 At any stage it shall be competent for the Committee to adjourn the hearing if it considers this to be necessary.

9. Disposal

9.1 The Committee shall decide the matter at the conclusion of its consideration of the appeal or as soon as possible thereafter.

9.2 It may decide by a majority.

9.3 If it upholds the appeal, the Committee shall order whatever remedy it deems appropriate in the circumstances.
9.4 The Clerk, on the instructions of the Convener, shall intimate the decision in writing to the appellant and to the Joint Board. When an appeal is upheld, the Committee shall intimate the grounds for its decision to the Joint Board.

9.5 In its report to the Joint Board, the Committee may wish to include any recommendations related to the matter which has given rise to the appeal.

10. Further Review

10.1 An appellant who is dissatisfied with the decision of the Joint Appeals Committee shall have the right of further appeal to the University Senate. A copy of the Code of Procedure for Appeals to Senate can be found in the Fees and General Information section of the University of Glasgow Calendar.

10.2 The Senate Appeals Committee will entertain an appeal against the Joint Appeals Committee only on the grounds that:

(a) new evidence has emerged which could not reasonably have been produced to the Committee;

(b) there has been defective procedure at the Joint Appeals Committee level;

(c) the disposal of the Joint Appeals Committee was clearly unreasonable.